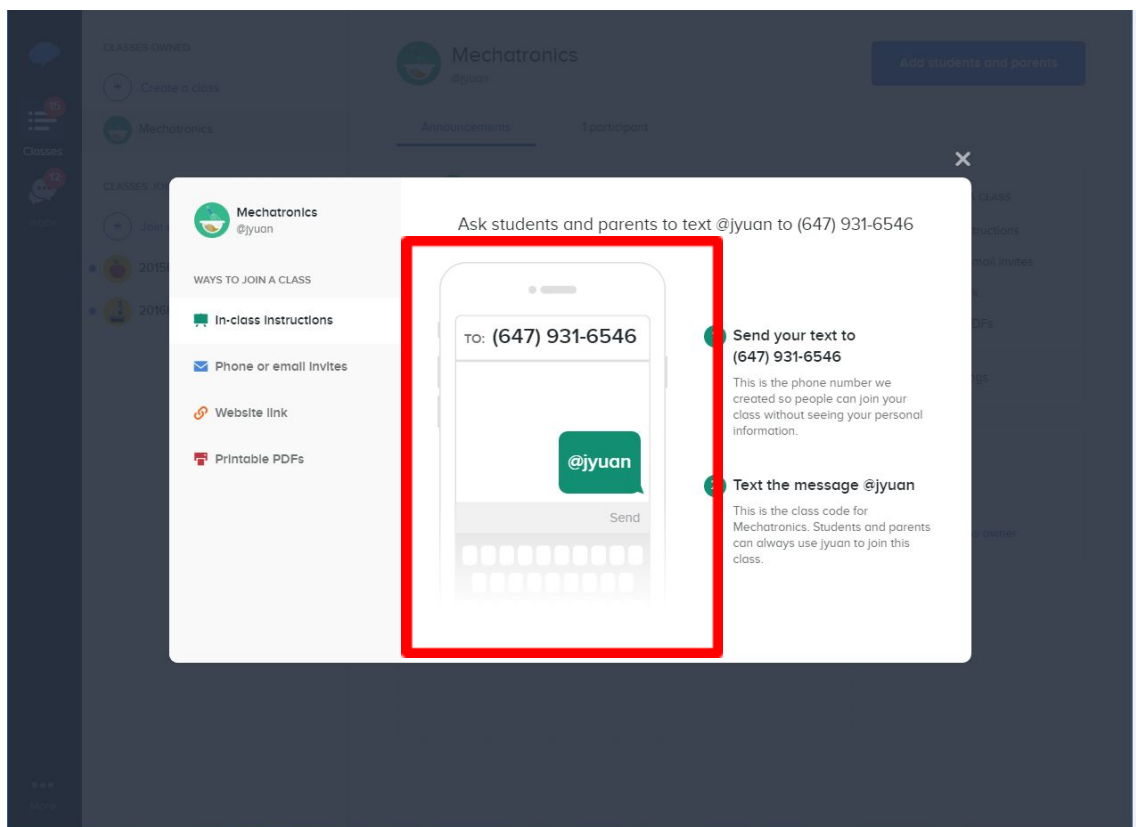


Setting up a REMIND account:

- 1) Go to www.remind.com and click sign up.
- 2) Enter your phone number, then click Enter. Follow the on-screen instructions. It will ask you for a four-digit verification number, a primary email address, and an account password.
- 3) Click “I’m a teacher”.
- 4) Enter a class name that represents the subject you are teaching, then click “Add”.
- 5) You will be directed to the main page of your remind account. Click the “Add students and parents” button in the top right corner, and you will receive instructions on how people can receive your notifications.
- 6) The diagram shows exactly what students and parents must do in order to receive text notifications. In this example, they must text @jyuan to 647-931-6546.



Sending a notification to the entire class is very simple. Click the Announcements tab, type your message into the box, and then click send!

The screenshot shows the 'Mechatronics' class page. On the left sidebar, under 'CLASSES OWNED', the 'Mechatronics' class is selected. The main content area has the 'Announcements' tab active, showing a text input box with the message: 'A reminder that assignment #3 is due tomorrow! Don't forget to cite your sources!'. Below the input box are options for 'Attach', 'Schedule', and 'Translate', and a 'Send' button. The class name 'Mechatronics' and the user '@jyuan' are visible at the top.

Sending a notification to a specific student/parent is just as simple. Click the participants tab, and click "Send a message" to the student/parent you wish to text.

The screenshot shows the 'Mechatronics' class page with the '2 participants' tab active. A search bar for participants is at the top. Below it is a table listing participants:

Name	Date joined	Actions
GL George Lim	Apr 5, 2016	Send a message ...
Y J. Yuan	Apr 5, 2016	Owner

The left sidebar shows the 'Mechatronics' class selected under 'CLASSES OWNED'. The 'Add people' button is visible at the top right of the class page.